



## Code of Behaviour

The ethos of C.B.S. Ennistymon is based on Christian values, acknowledging the rights and responsibilities of each individual, and sensitive to the needs of others. The Code of Behaviour will be discussed under the following headers:

1. The Aims of C.B.S. Secondary School Ennistymon
2. Scope of the Code of Behaviour
3. Principles Underpinning The Code of Behaviour
4. Objectives of the Code of Behaviour
5. Board of Management
6. Parents and Staff
7. Students
8. Regulations

### **1) The Aims of the Code of Behaviour in C.B.S. Ennistymon Are**

- To develop in young people their academic and intellectual skills
- To foster social skills
- To provide students with self worth, self esteem and self confidence
- To provide a caring and supportive learning environment
- To protect every student's right to benefit fully from school

Positive behaviour will be rewarded. Students will receive positive affirmation through the following vehicles;

- Verbal praise
- Written notes in journal
- Weekly assembly
- Written notes in assessment books
- Awards Day in May
- Newsletter
- Directly from teachers, tutors, Deputy Principal and Principal

**Principal:** Mrs. Mary Lyons

**Tel:** 065 7071349

**Email:** [cbsennistymon.ias@eircom.net](mailto:cbsennistymon.ias@eircom.net)

**Deputy Principal:** Mr. Michael Clohessy

**Fax:** 065 7072005

**Website:** [www.cbsennistymon.com](http://www.cbsennistymon.com)

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## 2) Principles Underpinning the Code of Behaviour

A school community comprises a variety of individuals and groups, each with their own values and expectations. In order for a school to operate effectively as a learning organisation, certain principles must underpin the interaction and relationships between these individuals and groups. If these principles are to be consistent with the aims of the school, they must emphasize the value of mutual cooperation and interdependence.

C.B.S. Secondary School believes that its code of behaviour should be framed in such a way as to encourage cooperation and interdependence. An essential element of this is good open communication between the partners. The school believes that such an approach will be beneficial for students, teachers, parents and the Board of Management alike and that it will also encourage its students to take a positive view of cooperation and interdependence into their adult lives.

We propose therefore to promote a positive approach to fostering cooperation and interdependence by:

- Improving the extent, quality and effectiveness of communication between Board, Management, staff, students and parents
- **N.B.** Reinforcing positive behaviour on the part of students
- Providing support to staff in their implementation of this code

## 3) Scope of the Code of Behaviour

The Code of behaviour applies when students are on the school premises and on any extra mural activities relating to school.

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#### 4) Objectives of the Code of Behaviour

The following objectives have been adopted and will be acted upon by the partners to ensure that the standards, qualities and values are upheld consistently and are subject to evaluation:

Objectives of the Code of Behaviour	This means
1. To acknowledge the right of each student to education in a positive learning environment	<ul style="list-style-type: none"> <li>• Mutual respect between student and teacher and teacher and student.</li> <li>• Help students to reach their potential in both academic and personal pursuits.</li> <li>• Cooperate in class so that classes are not unduly interrupted by teachers having to correct students.</li> <li>• If it is necessary to be absent from school, inform the school.</li> </ul>
2. To promote the values of fairness, mutual respect, consideration courtesy and tolerance for others	<ul style="list-style-type: none"> <li>• Treat other as you would like to be treated.</li> <li>• Do not bully others.</li> <li>• Report any incidents of bullying to a teacher.</li> <li>• Accept others who are different from you.</li> <li>• Use only respectful language in class and out of class.</li> <li>• If you are out of school on school activities, conduct yourself in a respectful manner.</li> <li>• Observe all laws and regulations in relation to substance use e.g. tobacco, drink, drugs and internet use.</li> </ul>
3. To foster commitment to work and learning	<ul style="list-style-type: none"> <li>• Work to your potential in class.</li> <li>• Have all your equipment with you for each class.</li> <li>• Be in class and ready to start class on time.</li> <li>• Cooperate during class.</li> <li>• Complete all assigned homework to the best of your ability and on time.</li> </ul>
4. To foster self discipline and good order	<ul style="list-style-type: none"> <li>• Take responsibility for your own books, equipment and possessions.</li> <li>• Ensure that mobile phones and any other electronic equipment are switched off at all times while in class.</li> <li>• Wear the school uniform at all times in school and on school business.</li> </ul>
5. To reward and reinforce positive behaviour	<ul style="list-style-type: none"> <li>• Acknowledge good behaviour.</li> <li>• Acknowledge effort.</li> <li>• Write positive comments in results books</li> <li>• Teach the code of behaviour.</li> </ul>

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	<ul style="list-style-type: none"> <li>Organising events and activities to encourage participation and positivity</li> </ul>
6. To cultivate respect for the school environment	<ul style="list-style-type: none"> <li>Not eating or drinking in classrooms.</li> <li>Ensuring that all waste and rubbish is disposed of properly in the bins provided.</li> <li>Ensuring that all furniture and school property is treated in a respectful manner.</li> <li>Reporting any accidental damage to a teacher.</li> <li>Accepting responsibility for any damage caused.</li> <li>Ensure that no litter is thrown on school grounds or in the town before, during or after school.</li> </ul>

## 5) Board of Management

The Board of Management is responsible under law for the management of the school in accordance with education legislation and the rules of the Department of Education and Science. The Board is committed to this Code of Behaviour and acknowledges its role in providing the support necessary.

## 6) Parents and Staff

In order to uphold the aims and objectives of the Code of Behaviour, parents must be aware of the significance of their role in the school community. It is very important that parents support their children in relation to school attendance, school work and school activities.

Parents and teachers are the significant adults in the lives of the young people at school and it is important for them to be able to respect and support each other. It is hoped that through open communication and a mutuality of purpose, parents, students and teachers will work together in the school community.

## 7) Students

This Code of Behaviour is the support system to enable students to get the most from their time at school. Through participation with the other partners, students will benefit from achievement of the objectives.

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## 8) Regulations

***Failure to comply with the code of behaviour will result in the imposition of sanctions.***

***Sanctions may include:***

- a) A warning on breach of the code of behaviour
- b) extra work
- c) cleaning classroom or other area of the school
- d) on report
- e) break or lunch time detention,
- f) detention after school (with 24-hour notification)
- g) exemption from school related events e.g. trips etc
- h) suspension
- i) expulsion

**Structures and Procedures:** The following structures and procedures indicate how the situation will normally be dealt with when the need arises. These procedures may differ from time to time

- The teacher deals with the issue.
- The matter is referred to the Dean of Discipline.
- The matter is referred to the Deputy Principal
- The matter is referred to the Principal.
- The matter may be referred to the Board of Management. The Board may be asked to consider extended period of suspension or expulsion.
- The matter may be referred by way of appeal to the Department of Education under Section 29 of the Education Act and/or the Trustees

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## **Suspension**

The Principal and/or Deputy Principal can suspend students from school for a serious breach of discipline or in circumstances of continuous failure to conform to the school rules. This period of suspension may be up to five consecutive school days. The Board of Management may after consideration of the matter extend the period of suspension. Parents will be notified in writing of this decision.

## **Appeals**

A parent, or a student over eighteen years, may appeal a decision to suspend in the first instance to the Board of Management of CBS Secondary School Ennistymon. If u

to the Secretary General of the Department of Education and Skills (Education Act 1998 section 29). An appeal may also be brought by the National Education Welfare Board on behalf of a student.

Parents/Guardians must be informed of their right to appeal to the Board of Management where dismissal or suspension is involved.

Under section 29 of the Education Act 1988 Parents/Guardians may appeal the decision to the Board of Management who will adjudicate the case.

## **Expulsion**

The Board of Management shall make the final decision in relation to the permanent exclusion of a student from the school. Where the student and his representative fail to convince the Principal of their resolve to conform to the schools disciplinary code or when the breach of discipline is so grave that the Principal considers it in the best interests of the staff and fellow students that attendance be forthwith and permanently forbidden, then the matter must be brought to the attention of the Board of Management.

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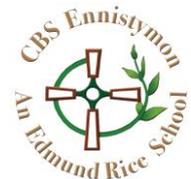
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In the interim between this communication to and the meeting of the Board, the student may be given schedules of work/study to minimize any disruption of studies pending the decision of the Board.

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This policy was adopted by the Board of Management on \_\_\_\_31 May 2010\_\_

Signed: \_\_\_\_\_  
Chairperson of Board of Management

Signed: \_\_\_\_\_  
Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date of next review: \_September 2017\_\_\_\_\_

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